



Government  
of the  
District of Columbia

DEPARTMENT OF CONSUMER AND REGULATORY AFFAIRS  
BUSINESS AND PROFESSIONAL LICENSING ADMINISTRATION  
CORPORATIONS DIVISION  
941 NORTH CAPITOL STREET, N.E.  
WASHINGTON, D.C. 20002

**SAMPLE FORMAT FOR THE  
ARTICLES OF CANCELLATION OF THE  
CERTIFICATE OF  
REGISTRATION FOR A FOREIGN LIMITED LIABILITY COMPANY**

**NOTE:** THIS IS ONLY A SPECIMEN. YOU MUST DRAFT YOUR OWN ARTICLES ON PLAIN BOND PAPER AND SUBMIT THEM IN **DUPLICATE ORIGINAL** (TWO MANUALLY SIGNED SETS) TO THE SUPERINTENDENT OF CORPORATIONS OF THE DISTRICT OF COLUMBIA ("SUPERINTENDENT OF CORPORATIONS"). **DO NOT SIMPLY FILL IN THIS SPECIMEN.**

**ARTICLES OF CANCELLATION OF THE  
CERTIFICATE OF REGISTRATION OF A  
FOREIGN LIMITED LIABILITY COMPANY**

Pursuant to the provisions of Title 29, Chapter 10 of the District of Columbia Code (the D.C. Limited Liability Act of 1994), the undersigned limited liability company hereby proposes to cancel its certificate of registration to transact business in the District of Columbia, and for that purpose submits the following:

**FIRST:** The name of the limited liability company is [insert the name].

**SECOND:** It is organized under the laws of [insert the name of the state, country or other foreign jurisdiction where it is organized].

**THIRD:** It is not transacting business in the District of Columbia.

**FOURTH:** It hereby surrenders its registration to transact business in the District of Columbia.

**FIFTH:** It revokes the authority of its registered agent in the District of Columbia to accept service of process on its behalf and appoints the Superintendent of Corporations as its agent for service of process in any action, suit or proceeding based upon any cause of action arising during the time it was registered to transact business in the District of Columbia.

**SIXTH:** The address to which the Superintendent of Corporations may mail a copy of any process served on the limited liability company is [insert the street and number, if any, and zip code].

**SEVENTH:** The Company shall timely notify the Superintendent of Corporations in the future of any change in the company's address.

**EIGHTH:** All sums due, or owed, by this limited liability company to the District of Columbia have been paid, or adequate provision has been made for the payment thereof. (NOT MANDATED)

**NINTH:** All known creditors or claimants have been paid or provided for and the limited liability company is not involved in or threatened with litigation in any court in the District of Columbia. (NOT MANDATED)

**TENTH:** The Company is not the entity surviving from a merger, and the surviving entity chooses not to continue to transact business in the District. In accordance with the D.C. Limited Liability Company Act of 1994, a copy of the instrument of merger, duly authenticated by [identify the official having custody of limited liability company records in the state, country or other foreign jurisdiction under the laws of which the merger was effected], has been, or will be, delivered to the Superintendent of Corporations within 30 days of the effective date of the merger.

DATE: \_\_\_\_\_20\_\_\_\_\_

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Identify the limited liability company

BY:

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Use a separate signature line for each authorized person required to participate in executing the Articles of Cancellation pursuant to the company's governing document

**MAIL TO:**

DEPARTMENT OF CONSUMER AND REGULATORY AFFAIRS  
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**FEES DUE**

Filing Fee ....\$150

Make Check Payable to D.C. Treasurer

202-442-4432